



City of Springfield, Missouri
Special Event/Amplified Sound
Street Closure Permit

Issued by the City of Springfield, Missouri,

Vision Clinic 5K

For approved event scheduled for:

Event Dates: Saturday, September 30, 2017

Event Time: 8:00 - 10:00 AM

Event Location: 3440 S National Avenue

Estimated Attendance: 150

Conditions:

2 Extra-duty officers are required for traffic safety.

Optometry Giving Sight must obtain a non-profit solicitation license prior to the event date.

Signed: _____

A handwritten signature in blue ink that reads 'Sharon Spain'.

Special Event Permit Coordinator

Date Approved: _____

8/25/17

This is a permit only, and is not an endorsement of the scheduled event.

Spain, Sharon

From: noreply@civicplus.com
Sent: Thursday, July 20, 2017 1:29 PM
To: Spain, Sharon
Subject: Online Form Submittal: Special Event Permit Application

Special Event Permit Application

City of Springfield Special Event Permit Application

Organization Name	Vision Clinic, PC
Address	3440 S National Avenue Springfield Mo 65807
Contact Name	Viviana Writer
E-mail Address	viviana@myvisionclinic.com
Home or Desk Phone	417-582-2020
Cell Phone	4178245402
Fax	417-725-0502
Second Contact Person	Lori Melton
E-mail Address	lmelton@myvisionclinic.com
Home or Desk Phone	417-886-5444
Cell Phone	Field not completed.
Fax	Field not completed.
Promoter, if different from Organization, & Address	Field not completed.
E-mail Address	Field not completed.
Home or Desk Phone	Field not completed.
Cell Phone	Field not completed.
Fax	Field not completed.
Event Information	
Event Name	Vision Clinic 5k
Event Description	Run/Walk/Bicycle

Please upload 501(c)(3) documentation if required. *Field not completed.*

If you checked Other above, please describe. *Field not completed.*

Event Date(s) 09/30/2017

Alternate Event Date(s) *Field not completed.*

Event Location Street

Renting the Springfield Expo Center Lot (Please reserve 4-6 weeks in advance)
Use of the vacant lot at 735 E. Trafficway, requires a \$1,000 rental contract, certificate of insurance for a \$1 million general liability policy naming the City as an additional insured and the completion of a hold harmless agreement for any action arising out of your use of the property. If liquor is sold or served, please request a letter from the City Manager granting permission for such use on public property. Once that permission is granted, the City Licensing Department is notified and will proceed with the liquor catering/picnic license process. The state will issue that license. This entire process could take 5-10 business days. Liquor Liability (\$1 million policy) For events selling or serving alcohol, each liquor vendor is required to provide liquor liability insurance naming the City as an additional insured is required. A third party agreement may be required with your liquor vendor.

Name of Park and/or Street Vision Clinic, PC

Event Address & Zip 3440 S National Ave

Note: If this event will take place solely in a Springfield-Greene County Park, please call 417-864-1049 to reserve the park facilities.

Is this a charity event? Yes

Organization benefiting from proceeds Optometry Giving Sight

% of proceeds being donated 100

Is this a first-time event? No

If no, what was the last year the event was held? 2016

Please list any variations from the last year the event was held. *Field not completed.*

Event Operations

Event Set Up Starts:	9/30/2017 6:30 AM
Event Set Up Complete By:	9/30/2017 7:30 AM
Event Start:	9/30/2017 8:00 AM
Event Close:	9/30/2017 10:00 AM
Event Teardown Starts:	9/30/2017 10:00 AM
Event Teardown Complete By:	9/30/2017 11:00 AM
Estimated Attendance Per Day	150
Will this event be open to the public?	Yes
Will you be charging admission?	No
Will you be accepting donations?	Yes
Are you wanting to close a City street for your event?	No
Please indicate the street(s)/cross streets(s) you propose to close and what dates and times.	Not closed, but stop traffic as needed at National and Walnut Lawn 8:00 am - 10:00 am, 09/30/2017
From:	9/30/2017 8:00 AM
To:	9/30/2017 10:00 AM
Upload Event Route	Field not completed.
Food will be	Neither
How will food be prepared?	Field not completed.
Please list the contact information for each temporary food vendor that plans to serve food at the event.	

Food Vendor 1:	<i>Field not completed.</i>
Contact name	<i>Field not completed.</i>
Mobile phone number	<i>Field not completed.</i>
E-mail address	<i>Field not completed.</i>
Will more than one food vendor be serving food at the event?	No
Will electricity be provided to the food vendors?	No
Will alcoholic beverages be available at your event?	No
Alcoholic beverages will be	<i>Field not completed.</i>
What type of alcoholic beverages?	<i>Field not completed.</i>
Please provide the address at which alcohol will be sold, given away and/or consumed.	<i>Field not completed.</i>
Name of business or organization that will be responsible for obtaining any necessary liquor permits, such as catering or picnic permits from the state of Missouri.	<i>Field not completed.</i>
Alcohol Will Be Served From:	<i>Field not completed.</i>
To:	<i>Field not completed.</i>

City of Springfield Noise Standards

(a) *Maximum noise level.* No operation or activity shall cause or create noise in excess of the sound levels prescribed below. (b) *Sound level standards.* The maximum permitted sound level shall be at a volume so as to not unreasonably and knowingly disturb or alarm another person or persons by loud noise. (c) *Variations and exemptions.* 1. The following uses and activities shall be exempt from the sound level standards: a. Noises not directly under the control of the property user; b. Noises emanating from construction and maintenance activities between 7:00

a.m. and 11:00 p.m.; c. The noises of safety signals, warning devices, emergency pressure relief valves and emergency electric generators; and d. Noises from moving sources such as automobiles and trucks on public right-of-way, railroad equipment on railroad right-of-way and railroad spurs on private property, and airplanes.

Will there be live entertainment, music or amplified sound at your event?	No
If so, will stages be built?	No
How many?	Field not completed.
Performances will start and conclude	Field not completed.
Will tents be erected for your event?	No
Will additional electrical wiring be installed for the event?	No
How will you get electricity to your event?	No electricity needed
Will access to water be required for the event?	No
Will restroom facilities be required for the event?	No
Have you arranged for security at your event?	No
If so, who will be providing security? Please provide Organization, Address and Phone.	Field not completed.

Note: Applicant is responsible for security personnel for the duration of the event. The number of security officers or police officers will be determined by the Springfield Police Department based on the nature of the event. Please contact the Police Department at 864-1727 for questions or clarification.

Describe your plans for
Emergency Medical
Services.

We have an AED machine. Call 911

Describe your plans for
trash removal, as well as
any organizations or
persons directly involved
with this aspect of the
event.

Clinic has volunteers for this/staff

Note: Additional City Permits/Licenses/Insurance Certificates may be required. Applicant is responsible for obtaining all additional permits/licenses/insurance certificates required upon issuance of this use permit. Applicant must check and agree to abide by the following conditions to obtain this permit.

CLEAN UP

I agree

INSURANCE

I agree

UPLOAD Insurance
Policy (if required)

[Vision Clinic - 5k special event application - 2016.pdf](#)

INDEMNITY

I agree

CITY CODES/PERMITS

I agree

CONDUCT/NUISANCES

I agree

UPLOAD Event Site Map
or Sketch here.

[scanned race route.pdf](#)

UPLOAD signed Hold
Harmless Agreement (if
required)

[170720124700 .pdf-0001.pdf](#)

Signature

By checking this box and typing my name below, I am
electronically submitting my signature.

First Name

Viviana

Middle Initial

Field not completed.

Last Name

Writer

If you have questions regarding an event or this application, please contact Sharon Spain, Special Event Permit Coordinator, in the Department of Public Information, at 417-864-1105 or sspain@springfieldmo.gov.

